



Agenda

Milyakburra

LOCAL AUTHORITY MEETING

On

24 July 2023

EAST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a meeting of the Milyakburra Local Authority will be held at the East Arnhem Regional Council Office on Monday, 24 July 2023 at 10.00AM..

Dale Keehne
Chief Executive Officer

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

DIAL IN DETAILS:

Join on your computer or mobile app

[Click here to join Video Conference Meeting](#)

Or call in (audio only)

Dial into the Conference# 02 8318 0005

Meeting ID: 882 568 767#

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APOLOGIES



ITEM NUMBER	2.1
TITLE	Apologies and Absence Without Notice
REFERENCE	1790097
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Notes the absence of <>.**
- (b) Notes the apology received from <>.**
- (c) Notes <> are absent with permission of the Local Authority.**
- (d) Determines <> are absent without permission of the Local Authority.**

ATTACHMENTS:

There are no attachments to this report.



APOLOGIES

ITEM NUMBER	2.2
TITLE	Local Authority Membership
REFERENCE	1790099
AUTHOR	Dale Keehne, Chief Executive Officer

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

BACKGROUND

The meeting needs to consider the membership of the Local Authority.

A Local Authority can have between 6 and 14 members, including the appointed Councillors.

GENERAL

Following are the current community members of this Local Authority:

Milyakburra

Terrance Wurramarra
Victor Wurramarra
Vail Wurramarra
Lucinda Bara
Janice Wurramarra
Eric Wurramarra
Nathaniel Murrungun
Elliot Bara
Tasma Lalara
Conroy Mamarika
Ainsley Wurramara

The following elected Councillors are appointed by the Council as members of the Local Authority:

Milyakburra

Cr Constantine Mamarika
Cr Lionel Jaragba

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

ATTACHMENTS:

There are no attachments to this report.

CONFLICT OF INTEREST

ITEM NUMBER	3.1
TITLE	Conflict of Interest
REFERENCE	1790100
AUTHOR	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

BACKGROUND

The Local Government Act (Chapter 7, Part 7.2, Section 114 – Conflict of Interest) details that “A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or Local Authority if the member or an associate of the member has any of the following interests in how the question is decided:

- (a) A direct interest
- (b) An indirect financial interest
- (c) An indirect interest by close association
- (d) An indirect interest due to conflicting duties”.

GENERAL

A conflict of interest is a situation that has the potential to undermine a person’s ability to be impartial because of the possibility of a clash between the person’s self-interest and professional interest or public interest.

When this occurs the Local Authority Member should declare the interest and remove them self from the decision making process.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes no conflicts of interest declared at today’s meeting.

OR

That the Local Authority notes any conflicts of interest declared at today’s meeting.

ATTACHMENTS:

There are no attachments to this report.

PREVIOUS MINUTES

ITEM NUMBER	4.1
TITLE	Previous Minutes for Ratification
REFERENCE	1790103
AUTHOR	Wendy Brook, Executive Assistant to the CEO



SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

BACKGROUND

In line with the Northern Territory *Local Government Act 2019 (Chapter 6, Part 6.3, Section 101- 3)*, The Audit Committee, Council, Council Committee or Local Authority must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment), including any confidential business considered at the meeting, as a correct record of the meeting.

According to the *Local Authority Guideline 1 (Part 12, Section 12.4)*, Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes of a previous Local Authority meeting.

GENERAL

Local Authority members need to read the unconfirmed minutes carefully before they endorse them as a true record of the previous meeting.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the minutes from the meetings of 25 July 2022 and 26 September 2022 to be true records of the meeting.

ATTACHMENTS:

- 1 [↓](#) Local Authority - Milyakburra 2022-07-25 [1881] Minutes.DOCX
- 2 [↓](#) Local Authority - Milyakburra 2022-09-26 [1928] Minutes.DOCX



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE LOCAL AUTHORITY MEETING

25 July 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

ATTENDANCE

Chair Eric Wurramarra Local Authority Members Janice Wurramarra, Eric Wurramarra, Vail Wurramarra, Lucinda Bara, Victor Wurramarra, Elliot Bara.

COUNCIL OFFICERS

Dale Keehne – CEO.
Divyan Ahimaz – A/Community Development Coordinator Angurugu & Umbakumba.
Ulaiasi Nawaqa – Community Development Coordinator.

Minute Taker – Wendy Brook, Executive Assistant to the CEO.

MEETING OPENING

Chair opened the meeting at 10.41AM and welcomed all members and guests.

Apologies

2.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

220/2022 RESOLVED (Eric Wurramara/Janice Wurramarra)

That the Local Authority:

- (a) Notes the absence of Cr. Constantine Mamarika, Lucille Wurramara, Nathaniel Murrungun, Terrance Wurramarra.**
- (b) Notes the apology received from Nathaniel Murrungun, Terrance Wurramarra. Lucille Wurramara.**
- (c) Notes Nathaniel Murrungun, Terrance Wurramarra, Cr. Constantine Mamarika and Lucille Wurramara are absent with permission of the Council.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

2.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

221/2022 RESOLVED (Janice Wurramarra/Elliot Bara)

The Local Authority:

- a) Notes the member list and calls for new members to fill up existing vacancies.
- b) Recommends the following nominations to be placed in the Council meeting for approval;
 - (i) Tasma Lalara
 - (ii) Conroy Mamarika
 - (iii) Ainsley Wurramarra

Conflict of Interest

3.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

222/2022 RESOLVED (Vail Wurramarra/Elliot Bara)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

4.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

223/2022 RESOLVED (Lucinda Bara/Victor Wurramarra)

That the Local Authority notes the minutes from the meeting of 23 May 2022 to be a true record of the meeting.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

MOTION MOVED TO CONFIDENTIAL AT 11.01AM

224/2022 RESOLVED Elliot Bara/Eric Wurramara)

MOTION RESUMED MEETING FROM CONFIDENTIAL AT 11.05AM

225/2022 RESOLVED (Eric Wurramara/Lucinda Bara)

Local Authorities

MOTION MEMBERS BREAK AT 11.32AM

226/2022 RESOLVED (Vail Wurramara/Elliot Bara)

MOTION MEETING RESUMED AT 11.57AM

227/2022 RESOLVED (Janice Wurramarra/Lucinda Bara)

5.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

228/2022 RESOLVED (Vail Wurramara/Elliot Bara)

That the Local Authority notes the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

Guest Speakers

6.1 GUEST SPEAKERS - RACHAEL NORMAN FROM THE NATIONAL INDIGENOUS AUSTRALIAN AGENCY.

229/2022 RESOLVED (Janice Wurramarra/Elliot Bara)

The Local Authority thanks the guest speakers for their presentations.

General Business

MOTION MEMBERS BREAK FOR LUNCH AT 12.27PM

230/2022 RESOLVED (Eric Wurramara/Vail Wurramara)

Eric Wurramurra left meeting at 12.27PM to catch a flight.

Janice Wurramurra left meeting at 12.27PM to attend work.

MOTION MEETING RESUMED AT 1.22PM

231/2022 RESOLVED Elliot Bara/Eric Wurramara)

MOTION TO MOVE MEETING TO PROVISIONAL - CHAIR VAIL WURRAMURA.

232/2022 RESOLVED (Elliot Bara/Lucinda Bara)

7.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

233/2022 RESOLVED (Vail Wurramara/Elliot Bara) (Provisional decision)

That Council notes the CEO Report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

7.2 COUNCIL PLAN

234/2022 RESOLVED (Vail Wurraramara/Lucinda Bara) (Provisional Decision)

That the Local Authority notes the update.

7.3 PACIFIC AUSTRALIA LABOUR MOBILITY SCHEME

SUMMARY

This report is to provide information to the Local Authority of the Pacific Australia Labour Mobility (PALM) scheme from the Federal Department of Foreign Affairs Tourism & Trade (DFAT).

235/2022 RESOLVED (Eric Wurraramara/Vail Wurraramara) (Provisional Decision)

That the Local Authority:

(a) Notes the report.

(b) Supports a trial of the Pacific Australia Labour Mobility scheme.

7.4 PROPOSED APPROACH TO DEAL WITH LAW AND ORDER

SUMMARY

The views and recommendations of the Local Authority are sought on how to tackle growing law and order concerns, to be raised directly with the Chief Minister.

236/2022 RESOLVED (Elliot Bara/Victor Wurraramara) (Provisional Decision)

That the Local Authority notes the report.

7.5 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT UPDATES

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure Directorate in addition to progress updates on capital projects and initiatives associated with the 2022-2023 Annual Plan.

237/2022 RESOLVED (Victor Wurraramara/Elliot Bara) (Provisional Decision)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

That the Local Authority notes the report.

7.6 ANIMAL MANAGEMENT PROGRAM UPDATE

SUMMARY

This report is tabled for the Local Authority to provide updates on the community delivery of the Animal management program.

238/2022 RESOLVED (Elliott Bara/Victor Wurramara) (Provisional Decision)

That the Local Authority notes the report.

7.7 ROADS INFRASTRUCTURE - MAINTENANCE OF PUBLIC STREET LIGHTS

SUMMARY

This Report is tabled for the Milyakburra Local Authority in order to update on the progress of the Maintenance of Public Street Lights and Solar Lights.

239/2022 RESOLVED (Lucinda Bara/Vail Wurramara) (Provisional Decision)

That the Milyakburra Local Authority notes the report.

7.8 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

240/2022 RESOLVED (Elliott Bara/Vail Wurramara) (Provisional Decision)

That Local Authorities:

- (a) Notes the report.
- (b) Recommends the following be included in Library design and programming;
 - a. services and programs.
 - b. timetable of services, professional services/development.
 - c. professional services.
 - d. attractive and engaging.
 - e. a meaningful service.
- (c) Consults with the wider community on community needs and services.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 25 JULY 2022 AT 10.00AM

7.9 COMMUNITY DEVELOPMENT REPORT

SUMMARY

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and or updates to members.

241/2022 RESOLVED (Elliot Bara/Lucinda Bara) (Provisional Decision)

That Council notes the Community Development Coordinator report.

7.10 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 30 June 2022 within the Local Authority area.

242/2022 RESOLVED (Vail Wurraramara/Elliot Bara) (Provisional Decision)

That the Local Authority receives the Financial and Employment information to 30 June 2022.

DATE OF NEXT MEETING

30 SEPTEMBER 2022

MEETING CLOSE

The meeting terminated at 2.45PM

This page and the preceding pages are the minutes of the Local Authority Meeting held on 25 July 2022.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE MILYAKBURRA LOCAL AUTHORITY PROVISIONAL MEETING

26 September 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

ATTENDANCE

In the Chair Eric Wurramarra, Local Authority Members Vail Wurramarra, Lucinda Bara, Victor Wurramarra, Conroy Mamarika and Tasma Lalara.

COUNCIL OFFICERS

Dale Keehne – CEO.

Andrew Walsh – Director Community Development.

Minute Taker – Wendy Brook, Executive Assistant to the CEO.

MEETING OPENING

Chair opened the meeting at 10.33AM and welcomed all members and guests.

Apologies

2.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

243/2022 RESOLVED (Lucinda Bara/Tasma Lalara)

That the Local Authority:

- (a) Notes the absence of Janice Wurramarra, Terrance Wurramura, Cr. Lionel Jaragba, Cr. Constantine Mamarika, Ainsley Wurramura, Nathaniel Murrungun, and Elliot Bara.**
- (b) Notes no apologies were received.**
- (c) Notes Janice Wurramarra, Terrance Wurramura, Cr. Lionel Jaragba, Cr. Constantine Mamarika, Ainsley Wurramura, Nathaniel Murrungun and Elliot Bara are absent with permission of the Council.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

2.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

244/2022 RESOLVED (Vail Wurraramara/Lucinda Bara)

That the Local Authority notes the member list and calls for new members to fill up existing vacancies.

Conflict of Interest

3.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

245/2022 RESOLVED (Lucinda Bara/Tasma Lalara)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

'Unable to ratify minutes due to Provisional meeting'.

4.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

RECOMMENDATION

That the Local Authority notes the minutes from the meeting of 25 July 2022 to be a true record of the meeting.

MOTION TO MOVE TO BREAK AT 11.19AM

246/2022 RESOLVED (Vail Wurraramara/Victor Wurraramara)

MOTION MEETING RESUMED AT 11.50AM

247/2022 RESOLVED (Lucinda Bara/Tasma Lalara)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

Local Authorities

5.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

248/2022 RESOLVED (Conroy Mamarika/Tasma Lalara)

That the Local Authority notes the actions from the previous meetings, the addition of new actions, and requests that completed items be removed from the Action Register for the Council to endorse.

General Business

7.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

249/2022 RESOLVED (Eric Wurraramara/Lucinda Bara)

That the Local Authority notes the CEO Report.

7.2 PACIFIC AUSTRALIA LABOUR MOBILITY SCHEME - TRIAL

SUMMARY

This report is to provide information to the Elected Members of the Pacific Australia Labour Mobility (PALM) scheme from the Federal Department of Foreign Affairs Tourism & Trade (DFAT), including recommendation following consultation with East Arnhem Regional Council Local Authorities and progress the scheme to a trial phase for the East Arnhem Regional Council.

250/2022 RESOLVED (Lucinda Bara/Victor Wurraramara)

That the Local Authority notes the report on the progress of the Pacific Australia Labour Mobility scheme.

MOTION MOVE TO LUNCH AT 12.31PM

251/2022 RESOLVED (Victor Wurraramara/Lucinda Bara)

MOTION MEETING RESUMED AT 1.13PM

252/2022 RESOLVED (Eric Wurraramara/Vail Wurraramara)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

Tasma Lalara re-joined the meeting at 1.15pm.

7.3 ROADS INFRASTRUCTURE - MAINTENANCE OF PUBLIC STREET LIGHTS

SUMMARY:

This Report is tabled for the Milyakburra Local Authority in order to provide an update on the progress of the Maintenance of Public Street Lights and Solar Lights.

253/2022 RESOLVED (Lucinda Bara/Conroy Mamarika)

That the Local Authority notes the report.

7.4 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

254/2022 RESOLVED (Lucinda Bara/Eric Wurramara)

That Local Authorities:

- (a) Notes the report.**
- (b) Recommends the following be included in Library design and programming:**
 - 1. Literacy and numeracy.**
 - 2. Reading and writing.**
 - 3. Personal development.**
 - 4. Improve English, so our kids can walk in both worlds.**
- (c) Supports further consultation with the Local Authority and community on library services.**

7.5 COMMUNITY DEVELOPMENT COORDINATOR REPORT

This report is provided by the Community Development Coordinator at every Local Authority meeting to provide information and updates to members.

255/2022 RESOLVED (Lucinda Bara/Conroy Mamarika)

That the Local Authority:

- (a) Notes the Community Development Coordinator Report.**
- (b) Invites the Lagulaya Management and Anindilyakwa Land Council Support Officer for Aboriginal Corporations, to attend the next Local Authority meeting to discuss Lagulaya operations in Milyakburra.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

'Youth, Sport and Recreation Community update deferred'.

7.6 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE

SUMMARY:

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

256/2022 RESOLVED (Eric Wurraramara/Lucinda Bara)

That the Local Authority defers the Youth, Sport and Recreation Community update.

7.7 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 August 2022 within the Local Authority area.

257/2022 RESOLVED (Tasma Lalara/Conroy Mamarika)

That the Local Authority receives the Financial and Employment information to 31 August 2022, noting the Local Authority Project Fund acquittals.

7.8 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT UPDATES

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

258/2022 RESOLVED (Vail Wurraramara/Lucinda Bara)

That the Local Authority notes the report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILYAKBURRA
COUNCIL OFFICE ON MONDAY, 26 SEPTEMBER 2022 AT 10.00AM

DATE OF NEXT MEETING

14 November 2022.

MEETING CLOSE

The meeting terminated at 2:20PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on 26 September 2022.

Unconfirmed



LOCAL AUTHORITIES

ITEM NUMBER	5.1
TITLE	Local Authority Action Register
REFERENCE	1790105
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

BACKGROUND

The current Local Authority Action Items List, and updates on progress to complete them, is attached.

GENERAL

The attached report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented. New actions will be added to the Action Register.

If an action is completed the Local Authority need to request for the item to be removed from the Action Register, for the Council to endorse.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

ATTACHMENTS:

1 [↓](#) Local Authority - Milyakburra April 2023.docx

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
The legal sale of Kava		<p>23.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol.</p> <p>25.07.2022 – no to Milyakburra - but will support decision made by the other Groote communities of Angurugu and Umbakumba and the Yolgnu communities and homelands.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>27.04.23 – Ongoing</p>
Alcohol		<p>25.07.2022 - The Local Authority have confirmed in the meeting with ALC and Government officials that they oppose the legal sale of alcohol in Milyakburra, and that no resident of Milyakburra be granted a permit to buy alcohol, to prevent them from being humbugged by people from other communities.</p> <p>26.09.2022 per the CEO report.</p> <p>29.06.23 – Nothing further at this stage.</p>

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Cemetery Fence	Cemetery fence – 18/01/2021 – The cemetery fence falls outside town boundary. The Director of Technical and Infrastructure Services to update the Local Authority of any progress once NT Government and ALC recommence consultations – No update provided by the department to date and consultations still pending.	<p>24.05.2021 – Ongoing.</p> <p>10.03.2022 – Ongoing no confirmation to date received.</p> <p>23.05.2022 – No finalisation on this one yet.</p> <p>30.6.2022 – As above - no finalisation on this as yet.</p> <p>25.07.2022 – Still waiting on the NTG and Land Trust to finalise discussions on the Licence arrangements with the newly adopted Act.</p> <p>26.09.2022 – Ongoing</p> <p>24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks.</p> <p>27.04.23 – emails have been sent with no response.</p>
Water tank required at Barge Landing Similar to one at airport.	Director Technical and Infrastructure Services to assess cost and options to fund.	<p>19.10.22 Cost will be supplied to the Local Authorities to determine funding</p> <p>19/11/2022 – Quotation for tank received from Darwin based supplier for a 3000 ltr tank– awaiting quotation from LAC for a manufactured tank stand for the tank in addition to hold down cables for cyclone rating – further updates will be supplied in the next meeting.</p> <p>27.04.23 – LA to approve at next meeting (quotes)</p> <p>29.06.23 – Ongoing</p>
<p>FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY</p> <p>Toilet needed at Barge Landing</p> <p>Health Worker</p>	<p>ACTIONS</p> <p>26.09.2022 – Director Technical and Infrastructure Services to follow up.</p> <p>Move to advocacy</p>	<p>STATUS</p> <p>19.10.22 Move to Advocacy</p> <p>Move to advocacy</p>

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Shift required from loud diesel generator to solar generator	Director Technical and Infrastructure Services to approach ALC about funding.	19.10.22 Emailed CEO ALC and AHAC and Power and Water requesting whether if that alternate power generation for the community was in their future infrastructure planning. – no response received to date
Need for upgrade of road from barge landing to town due to extra traffic from new college	Director Technical and Infrastructure Services to assess cost and options to fund including speed reduction humps, tarmacking and water truck.	19.10.22 Director Technical and Infrastructure services has emailed ALC CEO requesting that available funding as part of their current or future development plans for the service access of the new college - no response has been received to date.
16/3/2021 Series of Murals	That the Local Authority continue to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing 24.05.2021 – Update provided to LA members. Members have decided that they would like to use the elders and young people. Timeline agreed that Cr Elliot to consult with community members within 14 days, to advise council at next council meeting. 22.11.2021 – Ongoing. Some concerns were raised to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them inside. Will discuss this point with Umbakumba and Angurugu Local Authorities. 18.01.2022 – Suggestive option for the Groote Archipelago – which is tabled for this meeting is the recognition on the EARC Head office based in Nhulunbuy - a map to be the fixture for the acknowledgement of associated history of the Groote Area as part of the Regional history and long standing association. 23.05.2022 – Ongoing 25.07.2022 – Ongoing - To have a designer visit community.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>27.04.23 – Ongoing</p>

COMPLETED ACTIONS:

11/2/2020 – Approval of Welcome Signage for Milyakburra Street Lights		22.06.2022 – completed
Barge Landing Solar Lights One of the two lights at the Barge Landing is not working	26.09.2022 – Director Technical and Infrastructure Services to follow up.	<p>26.09.2022 – completed</p> <p>19.11/2022 – Update from the department of Chief Minister – Development Officer on the 24th of October</p> <p>_____</p> <p>Good morning Shane,</p> <p>My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Grootte Eylandt Cemetery Licence applications.</p>

MILYAKBURRA ACTIONS

		<p>We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.</p> <hr/> <p>27.04.23 – no response to email correspondence</p>
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GENERAL BUSINESS



ITEM NUMBER	7.1
TITLE	CEO Report
REFERENCE	1791882
AUTHOR	Dale Keehne, Chief Executive Officer

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

Congratulations Cr. Kaye Thurlow

I would like to congratulate Councillor Kaye Thurlow on her appointment as a Member (AM) in the General Division of the Order of Australia, in recognition of her remarkable dedication and service to the Indigenous community of East Arnhem Land.

This prestigious honour celebrates her lifelong commitment and significant contributions to the region, some of which are outlined below:

East Arnhem Regional Council:

- President, 2018-2021.
- Deputy President, 2022, 2017-2018 and 2010-2012.
- Councillor, Gumurr Marthakal Ward, since 2008.
- Former President, Latitude 12 Committee.
- Former Executive Committee Member, Local Government Association of the Northern Territory (LGANT).
- Representative Member, LGANT.
- Former Secretary, Galiwin'ku Community Advisory Board.
- Former Member, Galiwin'ku Local Reference Group.
- Member, Galiwin'ku Local Authority, current.
- Member, Galiwin'ku Housing Reference Group, current.
- Representative Member, Northern Territory Place Names Committee, current.

Shepherdson College (formerly Elcho Island Mission School):

- Principal, 2006-2007.
- Assistant Principal, 1997-2001, and 2003-2005.
- Founder, Senior Yolngu Management Team, 1999.
- Teacher, 1969-1975.

Milingimbi School:

- Principal, 1994.
- Assistant Principal, 1992-1997.
- School Librarian, 1991-1992.
- Teacher-Linguist, 1985-1988.

Education:

- Teacher, Lajamanu School (Hooker Creek School), 1983-1984.

Cultural Preservation:

- Initiated the update of Galiwin'ku community genealogical records in coordination with Galiwin'ku Community Incorporation, 2002.

Cr. Thurlow's work has made a lasting impact on the Indigenous community, and this well-deserved recognition is a testament to her unwavering dedication. East Arnhem Regional Council extends heartfelt congratulations to Councillor Kaye Thurlow for this prestigious achievement.

Kava and Alcohol Management

The Regional Executive Director of the Department of the Chief Minister and Cabinet has confirmed that ARDS, Miwatj Health and Yalu have been engaged to develop how to consult with communities and homelands on issues on the possible legal sale of kava and alcohol in the region.

The community of Ramingining may be the first community to trial and develop the consultation process. The NT Government will continue to seek confirmation of matching funds from the Australian Government for full consultation to be held across the region.

National General Assembly

The nominated delegation of Deputy President Lionel Jaragba, Councillor Bandi Wunungmurra and Local Authority Member for Galiwinku Cyril Bukulatjpi, with myself as CEO, Andrew Walsh as Director Community Development and Divyan Ahimaz, our Strategic Community Development Strategic Manager – had a very successful visit at this and the range of other meetings on the trip to Canberra from the 13 to 16 June.

The Motion Council put up for improved telecommunications was successfully passed, with a number of similar motions from other Councils. Our Council's second motion, for better and better funded Australia Post Services, was passed with full support of all 537 member Councils across Australia.

A total of 145 motions were considered and decided by the Assembly delegates, from some 280 Council submissions.

Cyril Bukulatjpi also spoke strongly to the entire National General Assembly in favour of a motion being vigorously debated by other Councils, for the active support of Councils of the yes campaign for an Indigenous Voice to Parliament. The motion was passed with a majority of approximately 3 to 2.

Council of Local Governments of Australia

For the first time in 16 years a meeting between elected the representatives from across Australia's 537 Local Governments was held with the Prime Minister, and all Ministers of the Federal Government.

A wide range of issues were raised and questions answered from a series of panels of 3 to 4 Federal Ministers, and the assembled Local Government representatives.

Special Delegation Meetings and Outcomes

A number of extra meetings were arranged to maximise the value and impact of our Council delegation to Canberra.

Governor-General of Australia

We first met with the Governor-General of Australia, the Honourable David Hurley at his Government House residence. He invited the delegation to a formal extended discussion, during which a range of important issues were discussed, and experiences shared.

This was accompanied by a tour of the Governor-General's residence and facilities, including a Traditional Owner and introduction to a ceremonial 'Yarning Circle' that has been recently established in the grounds of Government House.

Senator and Assistant Minister - Malarndirri McCarthy

Our first meeting was with our NT Senator and Assistant Minister for Indigenous Australians, Malarndirri McCarthy, her Chief of Staff and a senior representative of Minister Linda Burney. Deputy President Lionel Jaragba led our delegation in discussions of Council's formal commitment to support the Yes Campaign for an Indigenous Voice to Parliament. That included how Council will provide community level support for enrolment, awareness, the Yes Case, and participation in the Federal Referendum to be held later this year.

Our delegation also raised the need for the formal recognition of East Arnhem and other regional councils as Aboriginal Controlled Regional Governments, by the Australian and Northern Territory Governments. We agreed to a requested from the Minister to provide further information of formal resolutions of the Australian Local Government of Australia NGA and Local Government of the Northern Territory General meetings over the last two years, and other important information that supports this call for recognition.

Chief Executive Officer of the National Indigenous Advancement Agency – Jody Broun

A very positive and productive meeting was held with the CEO of the NIAA in person at the NIAA National Office, with the State Manager and Arnhem Land Regional Manager joining by videoconference.

Discussions covered key topics, including seeking restorative justice within our communities and justice reinvestment, including training and a clear pathway to jobs.

Galiwinku Local Authority Member Cyril Bukulatjpi spoke of how Local Authorities are at the heart of the work of Council of engaging with each community, and government to help improve people's lives.

Significantly, in the meeting the CEO of NIAA offered to coordinate all the Secretaries of all the Federal Government Departments that are due to attend the Garma Festival in early August, to meet with Council. We committed to bring in all Councillors and a number of Local Authority Members also to meet in Nhulunbuy, to discuss a wide range of issues of importance to the people of the region.

These issues could range from effective youth justice and engagement and making the new Community Development Program (CDP) real again, to significant upgrades to road, telecommunications and much needed cyclone shelter infrastructure, to proper recognition of the role and value of Aboriginal Controlled Local and Regional Government, to help achieve real progress through Closing the Gap, Local Decision Making and, if successful the Local, Regional and National Indigenous Voice to Parliament and the Executive arms of Government.

Prime Minister, Federal Minister for Indigenous Australians and NT Member for Lingiari

Prime Minister Anthony Albanese joined Minister for Indigenous Australians Linda Burney, and the Member for Lingiari Marion Scrymgour in a significant meeting with representatives of the nine Aboriginal Controlled Regional Local Government Councils of the Northern Territory.

An extensive discussion was held on many issues of importance to Indigenous people across the regions.

This included a call to action for the creation of in-community facilities to provide effective and coordinated engagement and support of young offenders, to provide them a pathway out of incarceration, and into a healthy life, training and employment.

Cyril Bukulatjpi, Local Authority Member for the community of Galiwinku, in the Gumurr Marthakal cultural area, of East Arnhem Regional Council – spoke directly with the Prime Minister at the meeting. He asked “is the Voice going directly to the Parliament on strategic programs, projects.”

Prime Minister Albanese responded positively that “Yes, it certainly will go directly to Parliament, but also, importantly, to Executive Government....if you have a structure that can give you advice, then governments can seek that advice.”

Regional Councils Collective Support of the Yes Campaign

Following the meeting with the Prime Minister, Minister Burney and NT Member of Parliament for Lingiari, the Regional Council Mayors, Deputies, Councillors and CEOs met. It was agreed that all Regional Councils that had not yet formally considered and endorsed the Yes Campaign to the Indigenous Voice would arrange to do so in coming weeks, and come together to mark a clear public Statement of Support. Work is underway to ensure this happens.

Advocacy Meeting with the NT Chief Minister and Cabinet

The Local Government Association of the Northern Territory (LGANT) have done a very good job of arranging a meeting of all member Councils with the Chief Minister and her Cabinet of Ministers, on 21 June 2023. East Arnhem Regional Council and other councils have contributed to a list of 20 Advocacy points that have been provided to the Ministers and their government departments ahead of the meeting to consider and prepare.

I raised a number of points at the meeting on behalf of Council. These included renewed joint efforts to secure funding for a cyclone shelter / multipurpose recreation hall at Yirrkala, in community government service centres including expanded Australia Post, MVR and other essential services, and the need for the nine Aboriginal Controlled Regional Councils to be properly recognised in policy and program development through Closing the Gap, Local Decision Making, the Indigenous Voice if successful and eligibility for a range of grants we currently cannot access, as Councils are considered as ‘not Indigenous’ organisations.

I had follow up discussions with other councils on the development of a united position and action on the Yes Campaign for the Indigenous Voice. This includes each regional council gaining a formal resolution in support of the Yes Campaign, a commitment to provide practical support to make it happen. Plans are being made for a joint signing of all nine Aboriginal

Controlled Regional Local Government Councils at our Nhulunbuy Council Office in late August or early September, ahead of the Referendum.

Attached is a summary of the Local Authority Act in addition to Guideline 1 of the Act for reference.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the CEO Report.

ATTACHMENTS:

- 1 [↓](#) guideline-1-local-authorities.pdf
- 2 [↓](#) local-authorities-under-the-new-act.pdf

Guideline 1: Local Authorities

Contents

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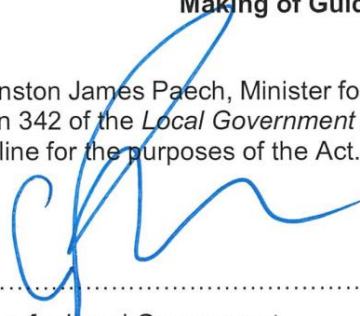
Guideline 1: Local Authorities

LOCAL GOVERNMENT GUIDELINE NO. 1

Local Government Act 2019

Making of Guideline

I, Chanston James Paech, Minister for Local Government, under section 342 of the *Local Government Act 2019*, hereby make this Guideline for the purposes of the Act.



Minister for Local Government

14 / 06 / 2023

Guideline 1: Local Authorities

1 Title

- 1.1 This Guideline is titled *Guideline 1: Local Authorities*.

2 Commencement

- 2.1 This Guideline commences on 1 July 2023. All previous versions of this Guideline are revoked.

3 Definitions

For the purposes of this Guideline:

Act means the *Local Government Act 2019*.

council means a council for a region.

member means a local authority member.

provisional decision means a decision, by majority vote, made by the members at a provisional meeting (see clause 12.5).

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, at least one third of members are present and agree to hold a meeting (see clause 12.1).

4 Establishing and maintaining local authorities

- 4.1 A council must establish and maintain the local authorities for the council listed in the Schedule to this Guideline.
- 4.2 A council must determine the area for each of its local authorities.

5 Administrative support

- 5.1 The CEO (or the CEO's delegate) is responsible for ensuring that each of the council's local authorities are provided with sufficient administrative support.
- 5.2 Council staff providing administrative support to meetings may, only at the request of a member, give informed advice during a meeting.

Note for clause 5.2

Council staff may, through the chairperson, provide information of an administrative or operational nature at any time to support meeting processes.

6 Local authority members

- 6.1 A council must decide, by council resolution, the number of members for each local authority. There must be at least 6 members and a maximum of 14 members for each local authority, unless the Minister approves a different maximum number of members for a particular local authority. Different local authorities of a council may have different numbers of members.

Note for clause 6.1

Section 77 of the Act covers specific requirements for the constitution (membership) of a local authority.

- 6.2 A council may appoint a person to be a member if they have a sufficient connection to the community or communities in the local authority's area.
- 6.3 A council must keep a register, accessible on the council's website and at the council's public office, of the following information in relation to each member of a local authority:
- (a) the member's name;
 - (b) the date of appointment;

Guideline 1: Local Authorities

- (c) the local authority the member represents;
- (d) whether the member is a council member or otherwise a community member;
- (e) the date of the cessation of the member's membership (if applicable).

7 Policy for appointments and resignations

7.1 A council must have a policy for its local authorities that provides for the following:

- (a) the CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received;
- (b) how the call for nominations is to be advertised and promoted so that residents of the local authority area know about it, know who to give a nomination to and when nominations close;
- (c) consideration of the nominations received – which must be an item of business at the first ordinary meeting of the council after nominations close;
- (d) the selection process and the term of appointment of the chairperson;
- (e) the process for the resignation of a member in writing;
- (f) how, and in what circumstances, appointment of a member may be revoked or otherwise cease.

Example for clause 7.1(f)

The policy may state that the council will consider revoking an appointment where a member is absent, without permission of the local authority, from two consecutive local authority meetings.

8 Minimum number of meetings

8.1 The CEO must ensure that at least 4 meetings for each local authority are held in a financial year.

8.2 Provisional meetings may be counted to satisfy the minimum number of meetings.

9 Meeting rules

9.1 Members of each local authority must appoint the chairperson of the local authority for a specified period.

9.2 If a member is unable to attend a meeting, the member cannot send a proxy or substitute to attend the meeting in the place of the member.

10 Local authority payments

10.1 Council members and council staff are not eligible to a local authority payment in relation to attending local authority meetings or provisional meetings.

10.2 Eligible members of local authorities are entitled to the respective local authority payment for each local authority meeting or provisional meeting they attend, as determined by the Remuneration Tribunal.

To access the Remuneration Tribunal's Determination of Allowances for Members of Local Government Authorities, visit cmc.nt.gov.au.

11 Local authority meetings

11.1 The agenda for local authority meetings must be prepared in consultation with the chairperson of the local authority and include the following:

- (a) any declarations of conflicts of interest by members;
- (b) items requested by members;
- (c) any reports on service delivery issues in the local authority area;

Guideline 1: Local Authorities

- (d) any responses from the council to matters raised at a previous local authority meeting or provisional meeting;
 - (e) a written report from the CEO (or the CEO's delegate) on current council services in the local authority area;
 - (f) after a council meeting that has considered local authority projects – a written report from the CEO (or the CEO's delegate) on what projects have been approved or the reasons why projects have not been approved;
 - (g) a current financial report for the local authority area (see clause 14.1);
 - (h) visitor presentations;
 - (i) any relevant petitions affecting the local authority area;
 - (j) general business.
- 11.2** Once in each financial year, a local authority agenda must include a review of:
- (a) the council's annual report for the previous financial year; and
 - (b) the council's proposed regional plan for the next financial year; and
 - (c) the council's budget for proposed projects for the local authority area for the next financial year; and
 - (d) any relevant community plan of the council or local authority.

- 11.3** A local authority can confirm the minutes of a provisional meeting. Confirmation of the minutes does not amount to ratification under clause 11.5.

Note for clause 11.3

A local authority must, at its next meeting, confirm the minutes (with or without amendment) as a correct record of the meeting (see section 101(3) of the Act).

- 11.4** The minutes of a local authority meeting must number, date and reference each decision in such a way to identify it as a decision of the local authority (as opposed to a provisional decision – see clause 12.6).
- 11.5** A local authority can ratify a provisional decision at a subsequent local authority meeting, and if it chooses to do so, it becomes a decision of the local authority.

Notes for clause 11

1 Section 97(3) of the Act requires that notice convening a local authority meeting, which includes the agenda, must be publicly available on the council's website and at the council's public office.

2 Section 102(2) of the Act requires that a copy of local authority minutes must be publicly available on the council's website and at the council's public office within 10 business days after the date of the meeting.

12 Provisional meetings

- 12.1** If there is no quorum for a local authority meeting, but one third of total members are present, the members who are present may hold a **provisional meeting**.

Example for clause 12.1

If there are 9 total members of a local authority and 6 members are unable to attend, the 3 members who are present may agree to hold a provisional meeting.

- 12.2** A provisional meeting does not have the powers or functions that the council may have delegated to the local authority.
- 12.3** During a provisional meeting, all agenda items may be discussed. Minutes must be taken and the minutes must clearly state that it was a provisional meeting.
- 12.4** Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes

Guideline 1: Local Authorities

of a previous local authority meeting.

- 12.5** Members at a provisional meeting may, by majority vote, make recommendations to the council, provided any such recommendations are qualified as being a decision of the members at a provisional meeting (**provisional decision**).
- 12.6** The minutes of a provisional meeting must number, date and reference each decision in such a way to identify it as a provisional decision.
- 12.7** A copy of the minutes from provisional meetings must, within 10 business days after the date of the meeting, be available to the public on the council's website and at the council's public office.

13 Consideration of minutes

- 13.1** Minutes from provisional meetings (whether unconfirmed or confirmed) must be tabled at the next ordinary meeting of the council and included in the agenda.

Note for clause 13.1

Sections 101(4) and 101(5) of the Act have an equivalent requirement for local authority meetings.

- 13.2** Any items for attention raised in the minutes of a local authority meeting or provisional meeting must be considered by the council at the next ordinary meeting.
- 13.3** The council's response to the minutes from provisional meetings must be recorded in the minutes of the meeting of the council.

Note for clause 13.3

Section 101(5) of the Act has an equivalent requirement for local authority meetings.

14 Reporting

- 14.1** For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

- 14.2** The council must report back to the local authority on its response to the provisional meeting minutes (see clause 13.3).

Note for clause 14.2

Section 101(6) of the Act has an equivalent requirement for local authority meetings.

- 14.3** It is best practice for a council to reference local authority decision numbers or provisional decision numbers (as the case requires) in the council's regional plan and annual report in relation to local authority priorities, projects and activities.

Note for clause 14.3

Refer to sections 34(1)(c) and 291(1)(b)(ii) of the Act for relevant legislative requirements.

Guideline 1: Local Authorities

Schedule

Local authorities to be established and maintained by councils:

Barkly Regional Council:

1. Ali Curung
2. Alupurrurulam
3. Ampilatwatja
4. Arlparra
5. Elliott
6. Tennant Creek
7. Wutunugurra (Epenarra)

Central Desert Regional Council:

8. Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
9. Atitjere
10. Engawala
11. Lajamanu
12. Laramba
13. Nyirripi
14. Willowra
15. Yuelamu
16. Yuendumu

East Arnhem Regional Council:

17. Angurugu
18. Galiwin'ku
19. Gapuwiyak
20. Gunyangara
21. Milingimbi
22. Milyakburra
23. Ramingining
24. Umbakumba
25. Yirrkala

MacDonnell Regional Council:

26. Amoonguna
27. Areyonga
28. Finke (Aputula)
29. Haasts Bluff (Ikuntji)
30. Hermannsburg (Ntaria)
31. Imanpa
32. Kaltukatjara (Docker River)
33. Kintore (Walungurru)
34. Mt Liebig (Amundurrngu)
35. Papunya
36. Santa Teresa (Ltyentye Apurte)
37. Titjikala
38. Wallace Rockhole

Roper Gulf Regional Council:

39. Barunga
40. Beswick (Wugularr)
41. Borroloola
42. Bulman
43. Jilkminggan
44. Manyallaluk (Eva Valley)
45. Mataranka
46. Minyerri (Hodgson Downs)
47. Ngukurr
48. Numbulwar
49. Robinson River
50. Urapunga

Tiwi Islands Regional Council:

51. Milikapiti
52. Pirlangimpi
53. Wurrumiyanga (Nguiu)

Victoria Daly Regional Council:

54. Amanbidji
55. Bulla
56. Kalkaringi / Dagaragu
57. Nauiyu (Daly River)
58. Pine Creek
59. Timber Creek
60. Yarralin / Pigeon Hole

West Arnhem Regional Council:

61. Gunbalanya (Oenpelli)
62. Maningrida
63. Minjilang
64. Warruwi

West Daly Regional Council:

65. Nganmariyanga
66. Peppimenarti
67. Wadeye

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Resource No. 17

Local Authorities under the new Act

Summary

Local authorities play a vital role in the community by working with councils and ensuring that community interests are considered in council's decision making. The aim of local authorities is to foster positive and constructive working relationships between council and community members.

Community members have the opportunity to raise matters to the local authority – this provides a local forum for the community to have their say and for their voice to be heard.

Some of the key roles of local authorities are to:

- represent the interests of the community or communities within the local authority area to inform and make recommendations to council;
- work with council to provide and develop local projects; and
- exercise powers that are delegated to the local authority by the council.

The *Local Government Act 2019* (the Act), which commenced on 1 July 2021, includes changes for local authorities that identify the key functions and relationships between a council for a region and its local authorities.

The Act has new regulations and guidelines. The regulations are the *Local Government (General) Regulations 2021* and *Local Government (Electoral) Regulations 2021*. The guideline relating to local authorities is called 'Guideline 1: Local Authorities'.

Acts are laws that provide broad legal principles. Regulations are laws that provide specific details for an Act. The General Regulations cover, in relation to local authorities:

- public access to meetings;
- meeting minutes; and
- access to records (e.g. minutes).

Guidelines are rules and standards made by the Minister for Local Government. Guideline 1 is important as it has a list of all the local authorities in the Northern Territory (see the Schedule). Guideline 1 also creates rules, local authority processes, and how provisional meetings are to operate – as well as what a council must do in terms of reporting to a local authority.

Some of the topics Guideline 1 deals with include:

- appointments and resignations;
- sitting fees; and
- local authority meetings and provisional meetings.

Important rules about local authorities

There are some important rules to remember about local authorities. For extracts of relevant sections in the Act, please refer to **Resource No. 18 – Local Authorities**.

- The Act requires a council to appoint **at least 1 council member** (for the ward) to be a local authority member for each of its local authorities. **There is no limit to the number of council members (for that ward) who can be appointed to a local authority** (see section 77 of the Act).
- The Act requires a council to **seek advice and recommendations from its local authorities** in relation to the council's budget, priorities for expenditure, service delivery, regional plans, strategic directions, and funding (see section 81 of the Act).
- The Act requires a council to **include in their annual report the activities of its local authorities** for the relevant financial year, such as any local authority projects (see section 291(1) of the Act).
- Guideline 1 requires a council to keep an **up-to-date register of its local authority members** and make this available on the council's website and at the council's public office. This allows community members to know who are their local authority members (see clause 6.3).
- Guideline 1 requires the council to provide, at each local authority meeting (or provisional meeting), a **financial report of the actual results against the latest approved budget for a local authority area**. This financial report must also be listed as part of the local authority's agenda items (see clauses 11.1(g) and 14.1).

Questions and Answers

1. What is a 'quorum'?

A quorum is a way of saying that there are enough members present to have a meeting. In the Act, a quorum is reached when a majority of members are present. For example, if there are 9 total members of the local authority, there must be at least 5 members present.

The 'total members' means the number of local authority members appointed by the council to that local authority (and who have not resigned or otherwise ceased to be a member).

2. What is a 'provisional meeting'?

If there is no quorum, the members who are present may agree to hold a meeting if there is at least one third of the total members present. For example, if there are 9 total members of the local authority, there must be at least 3 members present to hold a provisional meeting.

A provisional meeting allows the members who are present to discuss all agenda items. The meeting must clearly identify in the minutes that it was a provisional meeting.

Minimum numbers of members present to hold a provisional meeting

6 members total = **2 members**

10 - 12 members total = **4 members**

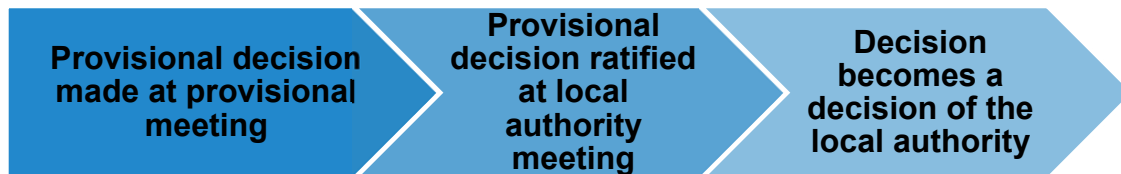
7 – 9 members total = **3 members**

13 – 14 members total = **5 members**

3. What is a provisional decision?

A provisional decision is a decision made by members at a provisional meeting. However, it must be clearly identified that this decision of a provisional meeting, rather than a local authority decision.

A local authority meeting (where quorum has been reached) can choose to ratify ('approve') a provisional decision – this decision then becomes a decision of the local authority:



4. Who is eligible to be a local authority member?

There is a requirement that at least 1 council member be appointed to each local authority. The council member who is appointed must be a member for the ward where the local authority is located. Additionally, members of the community within a local authority area are eligible.

5. Is there a required number of local authority meetings?

Yes, there must be a minimum of 4 local authority meetings held in a financial year. Provisional meetings may be counted to reach this required number of meetings.

6. Can local authorities have a rotating chairperson?

In Guideline 1, councils need to have a policy for local authorities that includes determining the term of the chairperson. If the local authority wants to have different chairpersons throughout the year, it will need to make a decision to appoint each chairperson (and the term of the chairperson) in accordance with the council's policy.

7. How does a local authority raise community issues to the council?

Local authority members need to work closely with the community to gather feedback and understand issues that affect their community. Members of the community can talk with their local authority member, who then may raise those issues during discussions at local authority meetings. The local authority may then decide to provide advice or recommendations to the council.

For example, if a community wishes to start a new recycling program – this can be raised with the local authority who could make a decision to recommend a recycling project to the council.

8. How do local authorities work with the council?

Some of the ways that local authorities work with the council include:

- taking the views of local communities back to the council and acting as advocates;
- contributing to the development of the council's regional plan;

Local Authorities under the new Act

- making recommendations to the council in relation to council's service delivery.

Please refer to sections 78 and 81 of the Act for more information.

9. Do local authorities have decision-making powers?

A council may delegate specific decision-making powers to a local authority. Generally, local authorities provide advice and recommendations on issues affecting the local authority area to the council.

Please note, while local authorities may have powers delegated to it by the council, these powers cannot be exercised at a provisional meeting.

10. What is the role of Council when it has delegated its powers to a local authority?

Where a council has delegated its decision-making power to a local authority, the authority would make the decision on the delegated matter. Council may note the decision made by the local authority.

Please note that the Council can withdraw its delegation of power to a local authority at any time.

11. Do local authority members receive an allowance?

Local authority members (who are not council members) are entitled to a sitting fee for being a local authority member. Council members may be entitled to an extra allowance for attending local authority meetings, in accordance with council's policy. Please refer to Guideline 1.

12. How will residents of a community know who is a local authority member?

The council must keep an up-to-date register (list) of the local authority members for each local authority. This register must be available on council's website and at the council's public office.

13. Does the council have to provide any reports to the local authority?

There are 2 main reporting requirements for a council:

1. **Financial reports** – the council must provide the local authority with a current financial report of actual results against the latest approved budget for the local authority area.
2. **Response to meeting minutes** – council must provide a response to the meeting minutes of a local authority meeting (or provisional meeting).

14. Can a local authority member have a conflict of interest?

Yes, conflict of interests provisions apply to local authority members. Local authority members must declare any conflict of interests at a local authority meeting or to the council CEO. If a local authority member has a conflict of interest, they cannot participate and must leave the room while the matter is being discussed or decided. *Please refer to sections 114 and 115 of the Act.*

15. Are local authority meetings open to the public?

Generally, local authority meetings are open to the public and any interested party can attend. Minutes and agendas of a local authority meeting also need to be publically available on the council's website. However, a local authority meeting may be closed from the public if a local authority is considering confidential business.

16. Do I need to resign as a local authority member if I am a candidate for a local government election?

A local member who wishes to run for a local government election does not need to resign.

17. Do I need to resign as a local authority member if I am a candidate for a Legislative Assembly (Territory) election?

If a local authority member wishes to run for a Legislative Assembly election, they will need to resign in writing from being a local authority member before they 'nominate' as a candidate.

For example, a local authority member could announce that they are going to nominate as a candidate and still remain on the local authority. However, they **must resign from the local authority before they lodge their nomination form** with the Electoral Commission.

18. How do I resign if I am a local authority member?

If a local authority member wishes to resign, they must resign, in writing, in accordance with the process set out for resigning in the Council policy for local authorities.

GENERAL BUSINESS



ITEM NUMBER	7.2
TITLE	Technical and Infrastructure Program and Capital Project Updates
REFERENCE	1794568
AUTHOR	Shane Marshall, Director Technical & Infrastructure Services

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

BACKGROUND

As part of the Annual Plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services
- 112 - Support Fleet and Workshop Services
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – MS/Public Works & Infrastructure Services

GENERAL

Service Profile: [108 - Core – Veterinary and Animal Control Services](#)
Business Unit: [Veterinary and Animal Control](#)

Action ID:

2.3.10.12 Provide program outcome statistics to Local Authority and Council meetings.

Reporting month/period: May-June 2023

Overall comments:

- Milyakburra
 - Parasite rounds conducted: lots of owners away – welfare concern as dogs left without resources.
 - Consultations include dog fight wounds, mange and neonatal puppy care.
 - Ongoing welfare concerns (malnutrition) for dogs housed at particular lot.

- Cleaned, prepared and stocked surgical area – previously no area suitable for surgery.
- Visit from final year JCU vet student Cameron MacPherson – de-sexing performed.

Service Delivery Table:

AMP Delivery: Umbakumba	This period of reporting	Calendar Year to date	Last year's Annual delivery
Dogs De-sexed	Milyakburra: 1	Milyakburra: 1	Milyakburra: 12
Cats De-sexed	Milyakburra: 0	Milyakburra: 0	Milyakburra: 0
Community consultations	Milyakburra: 2	Milyakburra: 6	Milyakburra: 11
EARC Veterinary Cabinet medication dispensed	0	0	No data
Minor procedures/other surgeries	Milyakburra: 0	Milyakburra: 1	No data
Parasite Treatments (other)	Milyakburra: 28	Milyakburra: 65	Milyakburra: 48
Euthanasia	Milyakburra: 0	Milyakburra: 0	No data
TOTAL Engagements	31	73	71

Community Education Activities:

- Milyakburra Primary School – “Looking after pregnant/lactating dogs and their puppies” (middle primary).

Staff Training:

- AMRRIC/EARC/Miwatj One Health conference held in Gove – Dr Lauren Clark attended
 - Aimed to build One Health collaborations between animal, human and environmental health workers in East Arnhem.
 - Training provided regarding new referral system to be implemented.

Additional Collaborations/Stakeholder Engagements:

- Dr Madeleine Kelso (Veterinarian/Animal Control Manager) visited the region during the week of 13 June for Stakeholder meetings and training with staff. Meetings included:
 - GEMCO: Dr Maddy discussed the ongoing arrangement with GEMCO and if both parties were happy moving forward with the arrangement to continue providing an emergency veterinary service when available to the region through Katherine Vet Care.
 - ALC: Dr Maddy met with ALC to discuss the ongoing collaboration with a plan to formalise the agreement with an official written agreement. ALC reaffirmed their commitment to assisting EARC with a contribution to the Animal Management Program.

- ALC Land and Sea Rangers: Dr Maddy met with the team to discuss our ongoing commitment to controlling the cat populations in the Groote region and where we can collaborate during the next FY. There is a planned census and a targeted cat de-sexing event with the ALC rangers in the second half of the year. We also discussed collaborating on education together in the schools.

Concerns:

- Ferry not currently running due and flights much more expensive now that twin engines required – may mean that visits are less frequent in the coming period in order to fit within budget.

Follow-up list for next visit:

- Surgical focus



Cameron MacPherson flying to Milyakburra with Dr Lauren



Dr Lauren teaching kids at the Milyakburra School about their pets



Extremely skinny dog at Milyakburra -Police have been informed several times about the condition of the animals at this residence

Service Profile: [116 - Core - Lighting for Public Safety](#)
Business Unit: Transport Infrastructure

Action ID:

4.2.6.8 Manage, maintain and upgrade streetlights

Audits have been undertaken on a range of lighting within the communities via the Konect Inspection software by the Municipal/Public Works team.

As part of the ongoing improvement in this area, monthly inspection audits and reporting will form part of the Public Works/Municipal Services work plan, with an order based on the lighting replacement requirements actioned every three months to avoid supply delays.

Ongoing

Service Profile: [122 - Support – Building and Infrastructure Services](#)
Business Unit: [Technical and Infrastructure](#)

Action ID

Provide relevant Program / Project updates to every Local Authority Community meeting as required.

Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.

Lot 21 Milyakburra (Staff Housing) – Internal Paint Work

All internal walls, ceilings, doors, and windows were painted. The Project was completed in April, but we did have some extended issues with the builders in relation to the water supply which effected the operation of the office and we apologies for the inconvenience this caused.

Subsequent to this upgrade a New Star Link internet service was installed at the office for better connectivity and a backup during all too often service outages and connections.



Percentage Completed 100%

Lot 24 Milyakburra (Council Office) – Internal Paint and New Kitchen Bench

All internal walls, ceiling, doors, and windows were painted and new kitchen bench was installed. The project was completed in May but we did have some extended issues with the builders in relation to the water supply which effected the operation of the office and we apologies for the inconvenience this caused.

Subsequent to this an installation of a New Star Link internet service was installed at the office for better connectivity and a backup during all too often service outages and connections.



Percentage Completed 100%

Lot 24 Milyakburra (Council Office) – New Vinyl Flooring

The Council Office will receive new vinyl flooring throughout the office internals a request for quotation was released to the market on the 12 July and will close in two weeks.



Percentage Completed 5%

Procurement Phase

Service Profile: [129 - Core - Waste and Environmental Services](#)
Business Unit: Regional Waste and Environment

Implement and manage appropriate public area litter infrastructure and collection schedules within all communities.

Waste Services are in the process of organising a visit in August with Keep Australia Beautiful NT to assist in the development of community specific litter management plans, provide some education to local organisations and provide some strategies that are working in other communities.

EARC have also engaged a consulting team to canvas the local residents to identify potential issues with litter and investigate community led initiatives to improve litter management in East Arnhem Land. This project is nearly completed with the results expected in August, more details on this project are below and Cross Cultural Consultants will be delivering an update at this meeting.

The goal of the Council's litter management strategy is to have all communities looking as good as the below pictures from Ramingining. This public space is a popular walkway from the shops to the clinic and their homes yet with some simple litter bins, great work from the MS Team and community residents willing to use the bins they have some beautiful walk ways around the town.



Undertake and report on the removal of recycling streams within each community location.

Cash 4 Containers

The Milyakburra Council Depot processed 0 (Zero) containers for the 2022-23 financial year, Waste Services will be working with the Municipal Team and the new MSS on increasing engagement and outcomes in the project to improve recoveries. Overall EARC collected 452,698 containers for the 2022-23 financial year.



4.1.7.2 Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin).
- Envirobank (Container Deposit Scheme).
- Ecocycle (Household Batteries).
- Mobilemuster (Mobile Phones and Accessories).
- TechCollect (E-Waste).
- TyreCycle (Tyres).
- Sell & Parker (Scrap Metal and lead acid batteries) and
- Veolia (Waste Oil and other hazardous materials).

Project Status – Ongoing review and assessment

Service Profile	169 - Core - Municipal Services / Public Infrastructure
Business Unit:	Technical and Infrastructure

Municipal Services Supervisor Commences

A special thank you to the Community team of Vail & Henry, for your hard work and assistance while the MSS Position was vacant, and a big thanks to John Harpley for assisting in the program delivery during this time of recruitment.

We are happy to announce that we have appointed Stewart Cunningham in the role of Municipal Services Supervisor, starting in the role 17 August. Stewart has a wealth of knowledge and is a qualified plumber that has worked in the Construction Industry for over 40 years.

Eight years ago he had the opportunity to move into a new trade discipline (Glazing), managing the workload and day-to-day tasks of thirteen tradesmen and two apprentices.

Stewart has owned and managed a service business for over thirty years in Victoria and has vast experience in all of the required qualities employing seven qualified plumbers at a time, including training apprentices.

Stewart will make a smooth transition into the Municipal Services/ Council Operations team with program managers organised to conduct induction training on respective areas and community visits by Wesley Van Zanden for landfill and waste / recycling overviews and Natasha Jackson for the broader Public works delivery and reporting, and I am sure you will all make Stewart feel welcome as he settles into his new role.

Milyakburra Playground Maintenance



Milyakburra Playground



Bulka Bags of Sand

Five Bulka bags of sand have arrived on the island, the Municipal Services team will spread the sand at the playground in the coming weeks now that we have a new supervisor on board.

Snap Send Solve Update

Great to see **EARC as a leading Enterprise Solver across Australia/NZ** based on snapper ratings for June 2023. Well done.



Smartsheet

Municipal Services (MS) will complete the electronic form on a mobile/iPad to assist with freight notifications to all East Arnhem Communities. The form will provide evidence of delivery

for staff to process invoices and ensure their goods arrive in the correct community and coordinate works when materials arrive.

Automated workflows are set up, the MS Team's simply complete the form and the notification email sends to the Nhulunbuy Regional Support office and the applicable Community group email address.

ACTION Item **LA Recommendation Required**
LAPF **Technical and Infrastructure**

Priority Projects

As part of the 23-24 annual plan and approved budget and nominated priority projects through the LAPF in community locations, Milyakburra identified a community need and approval for pontoon jetty to be installed at the barge foreshore area on the right hand side of the Landing.

This project along with the Jetty at Umbakumba has been to Public Tender with only one response submitted within the timeframe.

Contractor	Total Price (inc GST)
Milyakburra Project	\$246,765.73

The Budget for these replacements approved in the 23-24 Annual Budget is as follows,

Milyakburra - \$190,000.00 Exclusive of GST

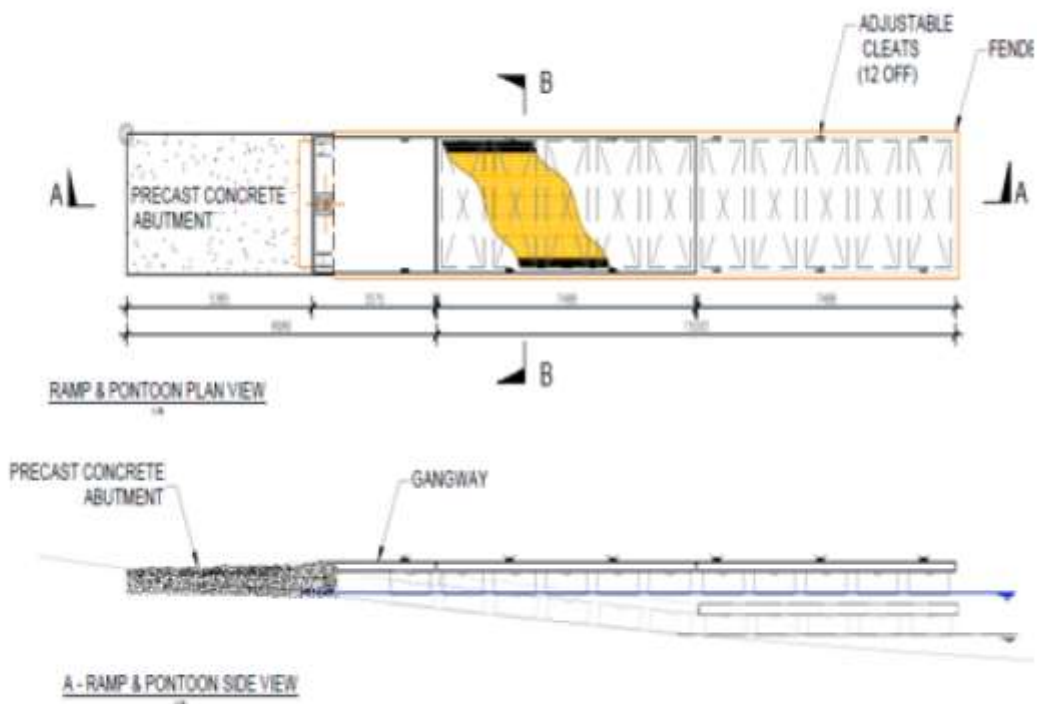
As outlined above the submitted figures are higher than the budgeted amount, but this is a specialised project and we have seen costs for works increase dramatically over the last two years.

Currently the balances available to Miyakburra are listed below.

	Miyakburra
Carried Forward Opening Balances LAPF	\$68,654.25
Community Benefit Reserve	\$333,333.33
Infrastructure Reserve	\$246,451.47
	\$648,439.06

Concept design

Miyakburra






ACTION Item **LA Recommendation Required**
LAPF **Technical and Infrastructure**

An action from a previous meeting was a request for a water tank similar to the airport to be situated at the Barge Landing for general community usage. Quotations have been obtained from a tank supplier and also LAC for the fabrication of an elevated tanks stand inclusive of cyclone tied downs.

Quotations



Terracorp Industries
 9 Boreford Rd, Yarrawonga, NT 0830, Australia
 (08) 8932 8222
 accounts@terracorp.com.au
 ABN: 65992045074

QUOTE

Quote Number: Q-40
 Date: 8 Nov, 2022
 Terms: Prepaid
 Salesperson: Sarina Aldridge

Bill To:

SHANE MARSHALL
 EAST ARNHEM REGIONAL COUNCIL
 SHIP TO SEA SWIFT BARGE
 Australia

Ship To:

SHIP TO SEA SWIFT BARGE
 Australia

MLYAKILFORA LA

Qty	Item	Description	Price	Subtotal	Discount	Total
1.00	Zone B	TILT TRAY DELIVERY TO SEA SWIFT BARGE	\$220.00	\$220.00		\$220.00
1.00	FOB 40	FIT OUT BORE - 40MM	\$0.00	\$0.00		\$0.00
1.00	WT3MG	2 x 40MM (1 1/2") TANK BOSS - INLET & OUTLET 3KL TANK - MIST GREEN 3KL POLY WATER TANK - MIST GREEN	\$810.00	\$810.00		\$810.00

TERMS & CONDITIONS

- Quote is valid for 30 days only
- Freight / Delivery fees are subject to price increases based on current fuel levy at the time of delivery.

Subtotal \$1,030.00
 GST 10% \$93.64
Total \$1,090.00

QUOTE		Date: 11/11/22 Quote 313	
LADULALYA ABORIGINAL CORPORATION Lot 7, Business Centre Milakburra, NT 0822 (08) 89877118 Mob: 0482 471 312 admin@lacnt.com.au [e-mail]	For Tank Stand with cyclone cabling at Bickerton landing		EARC PO Box 1060, Nhulunbuy NT 0881 Shane Marshall Director of Technical and Infrastructure Services Shane.Marshall@eastarntbe.nt.gov.au www.eastarntbem.nt.gov.au Mob: 0448 662 127 08 8986 8916
Salesperson	Job	Payment Terms	Due Date
Bill Fuller	Construction of tank stand with cyclone cabling	14 days	25/11/2022
Qty	Description	Unit Price	Line Total
1	Tank stand with galvanized steel construction Galvanized steel (in stock LAC workshop) Treaded rod to encompass whole tank & stand Cement footings (treaded rod from footings to top of tank) Treaded rods & cement LABOUR - for Bill + 2 workshop team	\$440 + GST	1435.00 484.00 2790.00
	Seawulf freight Darwin to Bickerton Island		65.00
Subtotal			\$4,794.00
Sales Tax			incl
Total			\$4,794.00
Quotation prepared by: This is a quotation on the goods named, subject to the conditions noted below: Please provide Purchase Order of the amount in Total Term 14 days GST Inclusive			



The LA are requested to recommend the funds for \$8,000.00 inclusive of a freight allowance from LAMP funding for the purchase and installation of the tank.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority:

- (a) Notes the Technical & Infrastructure Services report.
- (b) Approves funding towards the Jetty / Pontoon Priority Project to match the market submission of \$246,765.73 inclusive of GST and an additional 10% of contract value contingency.
- (c) Approves \$8,000.00 towards a water tank and stand as requested at the barge landing.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	7.3
TITLE	Youth, Sport and Recreation Community Update
REFERENCE	1767300
AUTHOR	Peter Dunkley, Regional Manager Youth Sports and Recreation



SUMMARY

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

BACKGROUND

The Youth, Sport and Recreation program aims to strengthen young people, helping them live happy, healthy lives. As such, we deliver a range of funded activities and programs which strengthen and support their connection to body, mind, kinship and culture.

GENERAL

The Youth, Sport and Recreation program seeks input, feedback and support from the Local Authority in an effort to continually improve what we do. Please note the following updates for Youth, Sport and Recreation in your community.

- Community staffing update.
- Current after School hour's programs.
- School holiday programs.
- Upcoming events.
- Remote Sports Program (formal and informal competition, visits from peak sporting bodies).
- Youth Diversion (Yirrkala/Gunyangara, Milingimbi, Ramingining, Gapuwiyak).
- Program success / challenges.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Youth Sport and Recreation report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER	7.4
TITLE	Council Operations Manager / Municipal Services Supervisor
REFERENCE	1794779
AUTHOR	John Harpley, Council Operations Manager/Municipal Services Supervisor

**SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

BACKGROUND

In line with Guideline 1: Local Authorities; it is a requirement for a report to be included on service delivery issues in the Local Authority area.

GENERAL

I have been acting in the Council Operations Manager / Municipal Services Supervisor (COM /MSS) role in Milyakburra since the middle of September 2022. Recruitment for the position has been very challenging, however we have been successful at appointing our new COM/MSS, Stewart Cunningham will be commencing in his role on August 14.

The delivery of East Arnhem Regional Council core services have continued in Milyakburra under the guidance of Stefano, Vail, and Darryl, ensuring core services are delivered in a timely and efficient manner.

The Community Night Patrol (CNP) team continue to deliver CNP services. We have added a new member to the team and this has increased our capability to offer a more reliable service and provide greater safety to our staff and the community.

I feel it is important to express my gratitude to all members of the team across all programs, for working so hard together to ensure services are still being delivered even in a difficult environment. It is a credit to each individual in the local team here, and we as a community should be very proud of them all.

We would like to thank the MS team for continuing the works even during the closure of the Council office due to having no water pressure after the refurbishment. Through June & July the MS team has been focusing on getting as much of our recyclable waste packed up and shipped off the island, and getting our tip tidied up and ready for another wet season.

We appreciate all the assistance we are getting from all community members when it comes to keeping the community clean and free of loose rubbish. On behalf of the Municipal Services team I would also like to thank all community members for their assistance in our pre cyclone clean up and hard rubbish collection.

After a lot of trouble shooting the Centrelink Kiosk is back up and running with phone, internet and fax access to all Centrelink services.

At this time Stefano has been trained to assist with document certification, however all other services are self-help.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority notes the Council Operations report.

ATTACHMENTS:

There are no attachments to this report.

GENERAL BUSINESS

ITEM NUMBER 7.5
TITLE Corporate Services Report
REFERENCE 1792401
AUTHOR Michael Freeman, Corporate Services Manager



SUMMARY:

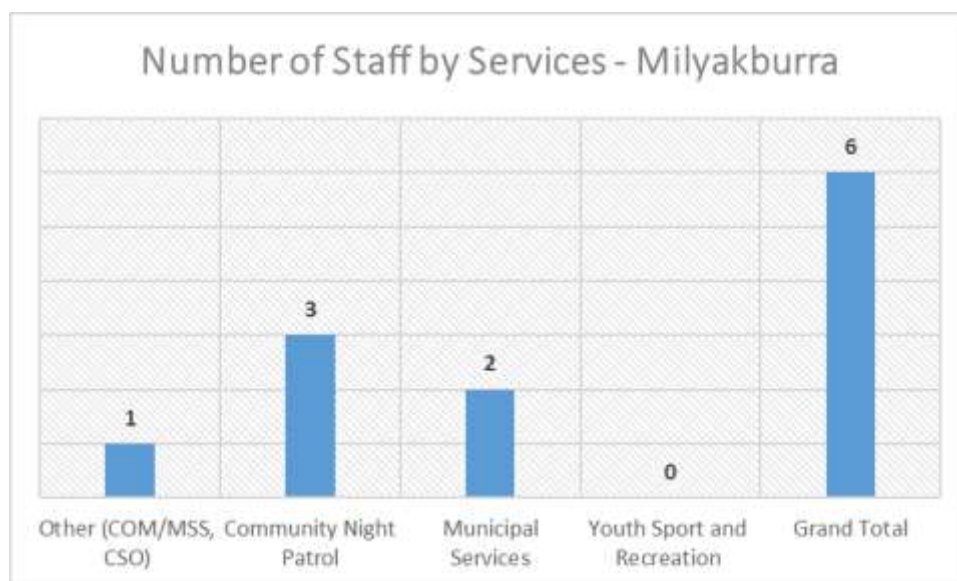
This report presents the financials plus employment statistics as of 30 June 2023 within the Local Authority area.

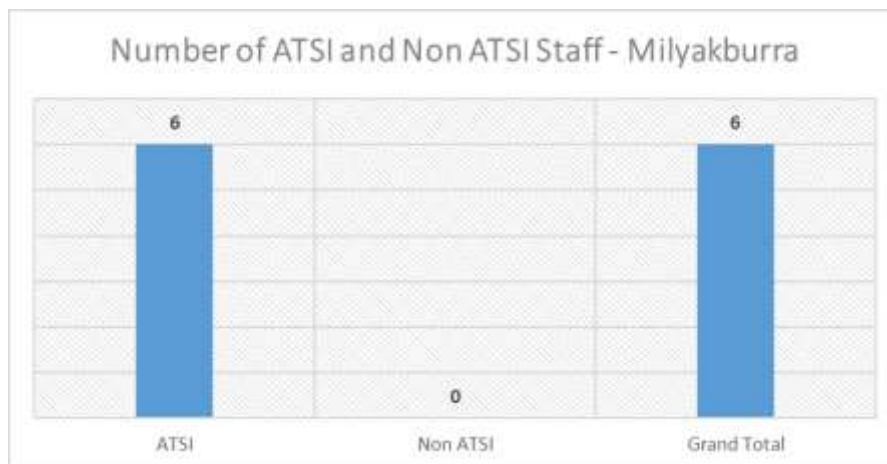
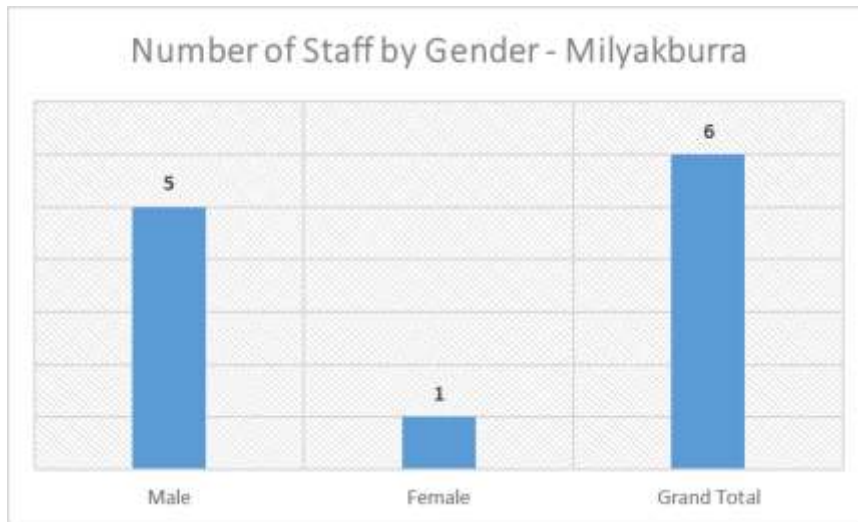
BACKGROUND

Local Authorities need to consider the Finance Report carefully as it details the current actual figures against the budget for the Local Authority area. Also the report details the number of staff against the different service areas.

GENERAL

Employee Statistics:





Vacancies as of 30 June 2023:

There are no vacancies as of 30 June 2023

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Local Authority receives the Financial and Employment information as of 30 June 2023.

ATTACHMENTS:

1 [↓](#) INCOME AND EXPENSE STATEMENT - Milyakburra

EACH REPORTING LOCATION INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Milyakburra		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	256,940	207,281	49,659
User Charges and Fees	3,614	5,700	(2,086)
Rates and Annual Charges	222,272	222,272	-
Interest Income	-	-	-
Other Operating Revenues	9,108	5,545	3,562
Council Internal Allocations	(10,000)	(10,000)	-
Untied Revenue Allocation	447,036	447,036	-
TOTAL OPERATING REVENUES	928,969	877,833	51,135
OPERATING EXPENSES			
Employee Expenses	246,458	329,031	(82,573)
Materials and Contracts	106,225	238,634	(132,408)
Elected Member Allowances	-	-	-
Elected Member Expenses	-	-	-
Council Committee & LA Allowances	1,712	9,774	(8,062)
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	155,392	430,398	(275,006)
Council Internal Allocations	266,558	267,662	(1,104)
TOTAL OPERATING EXPENSES	776,345	1,275,499	(499,154)
OPERATING SURPLUS / (DEFICIT)	152,624	(397,666)	550,289
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	152,624	(397,666)	550,289
Remove Non-Cash Item			
Add Back Depreciation Expense	-	-	-
Less Additional Outflows			
Capital Expenses	(53,350)	(510,000)	456,650
Carried Forward Revenue for FY2024	-	(14,909)	14,909
Transfer to Reserves	-	(16,761)	16,761
TOTAL ADDITIONAL OUTFLOWS	(53,350)	(541,671)	488,321
NET SURPLUS / (DEFICIT)	99,274	(939,336)	1,038,610
Add Additional Inflows			
Carried Forward Grants Revenue	46,882	46,352	530
Transfer from General Equity	-	-	-
Transfer from Reserves	-	859,559	(859,559)
TOTAL ADDITIONAL INFLOWS	46,882	905,911	(859,029)
NET OPERATING POSITION	146,156	(33,425)	179,581
			-